

# Partial Wedding Planning Services

## {Hourly Based}

Partial Wedding Planning includes everything in our Wedding Day Management Service plus 25 hours of professional planning assistance with your lead planner during the planning process.

Partial Wedding Planning allows you to be in charge of the planning process while also having the ability to bring on expert guidance to help with certain tasks and details.

### **Your planning hours can be used for any of the following tasks related to planning your wedding:**

- Attendance at vendor meetings
- Check-in meetings or phone calls with your planner
- Budget projection and management
- Design and decor advice and feedback
- Review of vendor contracts
- Assistance and management of rental orders
- Checking vendor availability
- Gathering event vendor quotes
- Scheduling vendor consultations for you
- Assembly of guest favors and welcome bags

Phone and email support are provided during regular business hours throughout the planning process to answer wedding-related questions. Phone calls over 15 minutes and emails that require a detailed response will be counted toward your planning hours. Your wedding planner will provide business hours to you at the time of booking. You can expect a response from your planner within 48 hours during the workweek.

Travel to and from meetings and travel related to planning tasks that are more than 30 minutes from the wedding planner's office will be counted toward the planning hours, based on round-trip travel time.

The planning hours included in this service can only be used for planning of the wedding and cannot be used to plan other events. These planning hours may not be used for your planner to be on-site for additional hours on the day of the rehearsal, on the wedding day, or for any work after the wedding date.